

**California Association of Health and Education Linked Professions
Joint Powers Authority (CAHELP JPA)
STEERING COMMITTEE MEETING
Friday, January 12, 2018**

MINUTES

D/M SELPA MEMBERS PRESENT:

Academy for Academic Excellence & Norton Science & Language Academy – Amanda Gormley, Paul Rosell, Adelanto SD – Jennifer Johnson, Apple Valley USD – David Wheeler, Barstow USD – Joni James, D/M Operation/County Programs, Rich Frederick, Excelsior Charter Schools – Marie Silva, Health Sciences & Middle Sciences Center – Julie Kroener (via video conference), Hesperia USD – Matt Fedders, Teri McCollum, High Tech High – Amy Briggs, Lucerne Valley USD – Vici Miller, Needles USD – Jamie Wiesner (via video conference), Odyssey Charter – Christina Roberts, Oro Grande SD – Nelda Colvin, Derek Hale, DeShawna Hemstead Silver Valley USD – Cheri Rigdon, Snowline JUSD – Diane Hannett, Trona JUSD – Alan Tsubota, Victor Elementary USD – Tanya Benitez, Heather Hayball Victor Valley Union High School District – Margaret Akinnusi, Francesca Copeland.

D/M CHARTER SELPA MEMBERS PRESENT:

Ballington Academy – Giselle Wong (via video conference), Encore Jr/Sr High & Encore High Riverside – Denise Griffin, LaVerne Elementary Prep – Anne Rivera, Pathways to College – Kacey Finerty, Diane Godfrey, Taylion Academy HD – Brenda Congo.

OTHERS PRESENT:

Sky Mountain Charter – Rebecca Metoyer.

CAHELP STAFF PRESENT:

Jamie Adkins, Guille Burgos, Denise Edge, Thomas Flores, Corinne Foley, Marina Gallegos, Renee Garcia, Colette Garland, Cheryl Goldberg-Diaz, Stephanie Hedberg, Jenae Holtz, Kristee Laiva, Glenn Low, Angela Mbeke, Kami Murphy, Sheila Parisian, Karina Quezada, Daria Raines, Jennifer Rountree, Veronica Rousseau, Natalie Sedano, Jessica Soto, Jennifer Sutton, Athena Vernon, Stephanie Ward.

1.0 CALL TO ORDER

The regular meeting of the California Association of Health and Education Linked Professions Joint Powers Authority (CAHELP JPA) Steering Committee was called to order by CAHELP JPA Chief Executive Officer Jenae Holtz at 9:02 a.m., at the Desert Mountain Educational Service Center, Apple Valley. The meeting Minutes for December 8, 2017, and the meeting Agenda for January 12, 2018 were adopted as presented.

2.0 COMMITTEE MEMBERS COMMENTS/REPORTS

Cheri Rigdon, Silver Valley USD, thanked D/M Children's Center for providing grief counseling at the high school.

3.0 PRESENTATIONS

None.

4.0 DIRECTORS OF EDUCATION REPORTS

Jennifer Johnson, Adelanto SD, inquired if funds are automatically being withdrawn as a Fee-for-Service (FFS) for Adelanto students receiving services from other local education agency (LEA) charters.

Jenae Holtz responded that should not be happening. She and Marina Gallegos will review the reports and confirm that LEAs are not being charged for charter students.

Jennifer added Adelanto has gone line by line through the reports to confirm which students are theirs and which have done inter-district transfers or have enrolled in charter/private schools. The LEA won't need paperwork on those students but want to confirm they're not being charged.

Jenae responded the LEA of residence will be charged if a parentally placed private school student receives Speech and Language services.

Diane Hannett, Snowline JUSD, asked for a list of students on the inter-district transfer list so the LEA can be sure the appropriate staff are invited to IEPs, etc. It would be helpful to know the desert/mountain operations county served and charter served students, so LEAs can invite everyone for the meetings.

Jennifer also requested reports for Adelanto of other LEA's students placed in Adelanto programs.

Jenae concluded the reports can be revised to provide more clarity in the areas discussed.

5.0 DESERT/MOUNTAIN OPERATIONS AREA DIRECTOR'S REPORTS

None.

6.0 CHIEF EXECUTIVE OFFICER'S REPORTS

6.1 PIR Update

Jenae Holtz reported that the majority of the Performance Indicator Reviews (PIRs) have been turned in to the SELPA and were forwarded to the California Department of Education (CDE). She commended LEAs for their hard work on

the PIRs. Jenae stated the SELPA plans to continue working collaboratively with LEAs to ensure all PIRs are accepted by CDE. Jenae then stated currently the CDE is not requiring that future meetings be tracked but they may ask what LEAs have done in the meetings. She then shared the following suggestions to help organize the meetings:

- Have an agenda of what is going to be reviewed.
- Have a sign in sheet for those that are in attendance. It's important to have a general education staff member participate.
- Take minutes of the meeting. Be specific of what has been reviewed as well as what changes can be made. If something is not working, what data is being analyzed.
- Store the documents so they are easily available. Be proactive.

Jenae further reported counties throughout the State have been tasked with being the differentiated assistance for the California dashboard. D/M SELPA managers are collaborating with San Bernardino County Superintendent of Schools (SBCSS) and learning the special education aspect of the "Needs Assistance" on the dashboard. SELPA managers have attended meetings and participated in phone conferences. The root causes are systemic throughout the educational system involving general education and special education. This is not only a special education issue. Jenae stated it is important for the attendees to be a voice in the meetings; to talk about the root causes that have been looked at in the PIRs and discuss what can be done in both general education and special education to make changes. SBCSS is recommending districts that are in "needs assistance" to use the District Capacity Assessment (DCA) which is also used through Positive Behavioral Interventions and Supports (PBIS). Jenae stated there are some concerns with using the DCA for this purpose and asked Kami Murphy to give more information regarding the DCA.

Kami Murphy stated the DCA is an assessment tool that can be used by new schools for initiatives and programs in building to capacity including systems that will benefit entire LEAs. The DCA is also typically used for one area of focus at a time.

Jenae noted using the DCA is not required as long as LEAs are using an assessment tool. SBCSS has requested to review the PIRs since everything ties in together. Jenae stated SELPA will send SBCSS a copy of the PIRs.

Discussion followed on the LEA Dashboard differentiated assistance meetings and the importance of SELPA's participation.

Jamie Wiesner from Needles Unified School District shared they are scheduled for a site meeting on February 7, 2018. She asked if SBCSS has given any indication as to what they're looking for? Is there anything they need to have ready?

Jenae responded that she doesn't have that answer but she will ask Robin. Jenae stated SBCSS is responsible for keeping LEAs informed about upcoming meetings. The SELPA will also follow up with SBCSS. Jenae concluded that SBCSS will provide ongoing supports at a fee for service. That is important for the LEAs to keep in mind.

6.2 Nonpublic Schools

Bright Futures Academy - Jenae Holtz reported that Betti Colluci, Bright Futures Academy (BFA) CEO, shared their certification suspension has been lifted and BFA is now able to accept referrals at this point. Jenae stated she had a conference call scheduled with Betti this afternoon; she will confirm the effective date for accepting referrals and discuss the referral process with Betti. CDE is scheduled to certify the BFA Adelanto campus January 22, 2018. This program will be open soon for the emotionally disturbed (ED) population. The Apple Valley campus will serve the intellectually disabled (ID) population and children on the autism spectrum. Jenae asked directors to communicate with Glenn Low, SELPA Psychologist if an LEA is considering BFA as a placement. Jenae shared concerns about BFA's ED program. She stated a meeting is scheduled with the Adelanto campus's principal to discuss staff training.

Point Quest NPS - Jenae stated that SELPA and County Schools (Rich Frederick) continue collaborating with Point Quest NPS/NPA. A master contract is being developed to utilize some of their NPA services in the Apple Valley County Education Center. They are putting together a contract to use NPA behavioral support services in the county therapeutic program. They are trained well in working with students with emotional disturbance. She is hoping to have Point Quest NPA on board February 1. Point Quest is open to working in district programs with district teachers. Point Quest will provide trained behavior specialists working as a para in the classroom.

6.3 Staffing Additions

Jenae Holtz reported that Peggy Dunn accepted the program manager position with the D/M SELPA. Peggy will start on January 16, 2018. Jenae stated Peggy will supervise the SELPA Occupational Therapists (OTs) and Physical Therapists (PTs). Jenae concluded Peggy will also oversee CDE compliance, nonpublic agency/nonpublic school (NPA/NPS) services.

7.0 DIRECTORS' REPORTS

7.1 DMCC Clients Services Reports

Jenae Holtz reported the DMCC clients' services reports are included in the individual LEA report folders. Jenae concluded directors may contact Linda Llamas should they have any questions or issues regarding the reports.

8.0 PROGRAM MANAGERS' REPORTS

8.1 Professional Learning Summaries

Corinne Foley presented the year-to-date professional learning reports for the D/M SELPA and Charter SELPA. Directors may contact Corinne should they have any questions or concerns regarding the reports. Corinne expressed that SELPA is continuing to plan professional learning for next year. She asked directors to notify her if any summer institutes will be needed so SELPA can put dates on the calendar.

8.2 Professional Learning Updates

None.

8.3 Directors' Training - New Date & Topic

Corinne Foley announced that due to scheduling difficulties the February 9, 2018 Directors' Training - Ounce of Prevention Sets the Path to Success will be postponed until next year. Corinne also announced an additional Director's Training is scheduled for March 16, 2018 following the Steering Committee meeting. The presentation will be on the Overview of The Resilience Breakthrough.

Renee Garcia shared new training is a Tier 1 Why Try program based on the presenter's book. Renee shared that the presenter granted D/M SELPA permission to begin training on the topic next year. She encouraged anyone who has come to Why Try training in the past five years to attend the March 16th presentation.

Corinne concluded the SELPA will set the time of the training in the afternoon of the Steering Committee meeting so others may attend.

8.4 Due Process Summaries

Denise Edge presented the year-to-date due process summaries for the D/M SELPA and Charter SELPA. The Charter SELPA has two active cases involving the same student. The Charter SELPA's year-to-date legal expenses are \$28,980.37. The SELPA has five active cases with 3 new cases filed over the

holidays. Denise reviewed the open cases. The SELPA's legal expenses year-to-date are \$141,499.98. Denise concluded present levels of performance (PLOPs), goals, and baseline issues are cited in most cases that are being filed.

Jennifer Johnson, Adelanto SD commented that the approved list for the Independent Educational Evaluations (IEEs) does not provide a realistic cost for the services. Even though the listed costs are guidelines, they are low.

Denise agreed the SELPA will review the IEE list.

Special Education Student Bus Suspension Resource

Denise Edge presented Diana Browning Wright's 2002 Bus Suspension For a Student with an IEP form. She stated Rich Frederick shared this as resource for transportation departments and IEP teams. Denise noted transportation departments may or may not know that bus suspensions **do** count towards the 10 days of suspension and a manifestation determination.

Jennifer Johnson stated Adelanto has a communication issue between transportation and special education. Transportation doesn't enter information in to Aeries. As a result, the school doesn't know the student has been suspended, they just think the child is absent. Jennifer acknowledged that it's an internal issue. Adelanto agreed that the referral to suspend will go to the principal so site administration can be involved.

8.5 Andrew F. Q&A

Denise Edge presented a Questions and Answers (Q&A) on the Endrew F. v. Douglas County School District case. She briefly summarized the Q&A. Denise stated the Q & A is an easy read and good information for IEP teams.

Parentally Placed Private Schools Students Meeting - Denise reported that the annual meeting for private school administrators is scheduled on March 8, 2018. The SELPA will contact the directors regarding the private schools list. Child Find, eligibility determination, and proportionate share funds for eligible students will be discussed. Denise concluded directors are invited to attend the meeting.

Marina Gallegos stated the SELPA has not received the proportionate share award letters as of today.

9.0 BUSINESS DEPARTMENT REPORTS

9.1 2016-17 Federal Funds Update

Marina Gallegos reported several LEAs have funds available for local preschool. Report 5 reflects expenditures for October 1, 2017- January 30, 2018. She encouraged directors to work with their business department to ensure these funds are spent if an LEA still has funds available. Report 1 was July 1, 2017-

December 31, 2017 and they're crossing over. Marina asked to be advised if the LEAs will not be using these funds as the money can be used by SBCSS.

Jenae stated that the governor's preliminary budget has been released and there will be an increase in Local Control Funding Formula (LCFF) and a little money to special education. The May Revise could change that. Jenae concluded she and Marina will attend the January 2018 budget workshop and will provide more information at the next meeting.

10.0 PROGRAM SPECIALISTS' REPORTS

10.1 PEERS

Jennifer Rountree reported the Program for the Education and Enrichment of Relational Skills (PEERS) program is a social skills group for high functioning students (13-17 years old) with social deficits. The recently received referrals are for students that don't meet the criteria based on age. Jennifer asked directors to contact her if their LEA have a need to establish classes for younger children. Jennifer concluded she would be happy to develop the trainings.

11.0 INFORMATION ITEMS

11.1 County Regional Services Reports

11.2 SELPA Related Services Reports

11.3 Monthly Occupational & Physical Therapy Services Reports

11.4 Monthly Audiological Services Reports

11.5 Monthly Nonpublic School/Agency Expenditure Report

11.6 Monthly Nonpublic School/Agency Placement Report

11.7 Monthly Low Incidence Equipment Reimbursement Reports

11.8 DRDP Memo

11.9 Upcoming Professional Learning Opportunities

12.0 OTHER

None.

13.0 ADJOURNMENT

Having no further business to discuss, the meeting was adjourned at 9:51 a.m.

NEXT MEETING: February 9, 2018, in the Desert/Mountain Educational Service Center, Aster Room.

Individuals requiring special accommodations for disabilities are requested to contact Daria Raines at (760) 955-3555, at least seven days prior to the date of this meeting.